

Child Care Planning, LLC SM

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We Have a Hand in Child Care Research.

"Child Care Check List"

Important: The following is a Child Care Check List to confirm important questions upon your site visit with the Child Care Provider. Review the information and follow up on the details. This information can aid in your search for childcare services. All information should be verified by "you" the client, before accepting service from anyone.

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Child Care and After School Check List

<p>Name of Business _____</p> <p>Type of Service: _____</p> <p>Address: _____</p> <p>City State Zip _____</p> <p>Years in Service _____</p> <p>Phone Number _____</p> <p>Hours of Operation: _____</p>	<p>Bilingual Facility? _____</p> <p>Star Rating: _____</p> <p>Camera Access? _____</p> <p>Handicap Accessible? _____</p> <p>Director of Operations: _____</p> <p>License Number: _____</p>
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Administrative Questions

<p>Is the Tuition Fee Pro-Rated when a Child is out sick or on Vacation? <u>(Child Care says...)</u></p> <p>Are there any Pets on the Premises? <u>(Child Care says...)</u> If yes what type of pet? <u>A Parrot is in the Science Lab</u></p> <p>Is there a Sibling Discount offered? <u>(Child Care says...)</u></p> <p>Does Child Care Provide Homework Assistance? <u>(Child Care says...)</u></p> <p>Do fees include Diapers or Wipes? <u>(Child Care says...)</u></p> <p>Is there a charge for picking up a child late? <u>(Child Care says...)</u></p> <p>Do fees include breakfast, lunch or snack... <u>(Child Care says...)</u></p>	<p>Is smoking allowed on premises? <u>(Child Care says...)</u></p> <p>Do you accept Child Care Resource Vouchers? <u>(Child Care says...)</u></p> <p>Does Childcare offer Transportation to After-Schoolers <u>(Child Care says...)</u></p> <p>If Home Care: _____</p> <p>How many non-employed women are home during the day? <u>(Child Care says...)</u></p> <p>How many non-employed men are home during the day? <u>(Child Care says...)</u></p>
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<p>What is your Adult to Children ratio for Infants? <u>(Child Care says...)</u></p> <p>What is your Adult to Children ratio for Toddlers? <u>(Child Care says...)</u></p> <p>What is your Adult to Children ratio for Preschool? <u>(Child Care says...)</u></p> <p>What is your Adult to Children ratio for After School? <u>(Child Care says...)</u></p>	
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p.2

Activity Questions

Check List 1:

Do Children go on Field Trips? *(Child Care says...)*

Do Children visit Library? *(Child Care says...)*

Do Children Play Outside? *(Child Care says...)*

Are books available for Children to read? *(Child Care says...)*

Do Children have books read to them? *(Child Care says...)*

Check List 2:

Does Child Care have other Educational Activities? *(Child Care says...)*

Do children Play Inside? *(Child Care says...)*

Are Blocks, Puzzles and Games provided to children? *(Child Care says...)*

Does Childcare use Paint or Crafts with children? *(Child Care says...)*

References

Available upon Request

Child Care Center Summary & Curriculum

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p.3

For Parents:

(Additional Questions to Confirm and Ask)

Check List 3:	Check List 4:
Are safety gates present for stairs and restricted areas?	At time of visit, was the inside temperature comfortable?
Is hand washing encouraged?	Does kitchen and bathroom look clean during site visit?
Are all beds and toys sanitized at the end of the day?	Do facility look clean and comfortable?
Is outside area litter free?	Are Sanitizing Solutions and Cleaning Supplies locked away out of Children's reach?
Do you maintain background checks on your staff and volunteers?	Is there a First Aid Kit Onsite?
Is First Aid Certificate up to date? Exp Date:	Is staff up to date on all immunizations and checked for TB regularly?
Is CPR Certificate up to date? Exp Date:	Is there adequate space for children to play and rest?
Do electrical outlets have safety caps installed?	Is Changing Table clean and in good working order?
Is there a CPR / First Aid resource onsite at all times?	Are Toys, Rugs, and Furniture in good working order?
Is outside play area fenced in?	Does Child Care clean the Diaper Changing Area after use?
Are soiled diapers and debris stored in an approved Sanitary Sealed Container?	How often are diapers checked to be soiled or wet?
Do Child Care have a fire safety procedure?	Menu Details:
Are Carbon Dioxide detectors onsite?	Do you have a license to operate a Child Care in this State?
Are Smoke detectors onsite?	

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p.4

Child Care Tip:

To ensure proper care... It is ok to visit a center that keeps your child during working hours. Have a conversation with the provider about this during registration.

Visit a caregiver when an offsite trip is planned. Observe the coordination of children and car seat safety.

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